

## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	<b>Date of meeting: 7<sup>th</sup> September 2021 Meeting Notes</b>				
<b>1.</b>	<b>Attendees and apologies</b>				
	Present:	Cllrs Chuck Berry, Gavin Grant, Martin Smith, Elizabeth Threlfall Matt Perrott, Steve Hind, Janice Botterell, Philippa Jones. Hanna Hammond, Martin Smith, Phil Exton, Bob Tallon, Peter Clothier, John Buckley, Roger Budgen, Henry Joderell, Sam Crawford, Ian Cain, Dai Davies, Peter Hatherell, Ellen Blacker			
	Apologies:				
<b>2.</b>	<b>Notes of last meeting</b>				
		The minutes from the CATG meeting dated 9 <sup>th</sup> March 2021 are here:  <a href="#">Malmesbury Area Board on Tuesday 8th June 2021</a>			

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<b>3.</b>	<b>Financial Position</b>				
		<p><b>Budget 2020-21</b></p> <p>(a) £13,255.00 - CATG allocation 2021-22                  (b) £21,135.41 - Underspend from 2020-21 (Inc. committed schemes)                  (c) £,0.00 Area Board underspend                  (d) £30790.00 - 3<sup>rd</sup> party Contributions TBC                  (e) <b>£65,180.41</b> Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2021/22 = £43,800.00</p> <p><b>Current Balance £21,380.41 (e-f)</b></p>			
<b>4.</b>	<b>Top 5 Priority Schemes (Priority 1)</b>				
a)	<p><u>Issue 3699 / Issue 4260</u>  <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09</p>	<p><b>09/03/21</b>                  Objections to 20mph limit. Cabinet member report 95% complete.</p> <p><b>22/06/21</b>                  Cabinet member report complete and signed off.</p> <p>Detail design 90% complete.</p> <p>Works package to be issued to Ringway to enable implementation.</p>	<p><b>07/09/21</b>                  Signing complete for 20mph limit.</p> <p>Road marking roundels to be implemented in conjunction with markings at Cross Hayes car park.</p> <p>Note that Cross Hayes car park markings have been recently been re refreshed without the proposed changes, via an alternative source.</p> <p>The issue regarding The Triangle to be investigated and initially discussed with</p>	1.	

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			Martin Rose to obtain any design work to date.		
b)	Issue <a href="#">5438</a> Brinkworth footway Submitted 16/06/17	<p><b>06/03/20</b> Substantive bid successful. £5000 allocated from 2019/20 budget.</p> <p><b>22/06/21</b> SH liaison with Atkins. Scheme being reviewed and designed. Drainage survey being undertaken. Design to be progressed.</p>	<p><b>07/09/21</b> Atkins liaison with Ringway for method of traffic management.</p> <p>Road will be closed to allow work to be undertaken safely.</p>	1.	
c)	<a href="#">5980</a> <a href="#">6066</a> Ingram Street, Malmesbury. (Cross Hayes Car Park)	<p><b>22/06/21</b> Cost estimate reviewed. Implementation to take place in conjunction with 20mph limit to reduce road marking costs.</p>	<p><b>07/09/21</b> To be implemented with Bristol St 20mph limit during September.</p>	1.	
d)	<a href="#">7307</a> Southside Cottage to Radnor Close Corston - Footway link	<p><b>22/06/21</b> Details being developed. Being able to install the railings is not straightforward. Non standard items will make the scheme expensive.</p> <p>Debate on cost of this scheme.</p> <p>One household affected and so to be re-considered by Parish Council.</p>	<p><b>07/09/21</b> Investigating option to pipe ditch to enable footway without railings. With drainage team and Ringway for cost estimate.</p> <p>It is understood that the cottage is not owned by the present tenant and the current cost estimate is not justifiable. PC will discuss with the freeholder.</p>	1.	

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		<p>Max spend by CATG of £5k, deficit to be found elsewhere.</p> <p>Steve to investigate other schemes to reduce costings.</p>	<p>Updated cost estimate £22k.</p> <p>House tenant disappointed. Landowner considering contribution towards cost of piping ditch. Steve to get costing for this work.</p>		
<p><b>7-19-5</b> Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>Request for Mill Lane to have two way access for cycles.</i></p> <p><b>09/03/21</b> From looking at highways records, Mill Lane is an unclassified road and highways maintainable. If this is correct, a conversion to cycle track shouldn't be required and a traffic order for signing amendments will make Mill Lane accessible to cyclists.</p> <p>SH to investigate existing traffic orders including a one way restriction and advise on order amendments and signing alterations to legally permit cyclists access.</p> <p><b>22/06/21</b> There are several existing orders which cover Mill Lane and to enable the 'No Entry' to be changed to 'except for cyclists' the orders will have to be reviewed and changed.</p>	<p><b>07/09/21</b> Preparation of information to be completed to enable advert.</p>	<p>1.</p>		
<p><b>7-20-3</b> B4014 Filands, opposite Filands View  Issue submitted 14/10/19</p>	<p><i>"Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i></p>	<p><b>07/09/21</b> The traffic island on its own will be sufficient for a substantive scheme. Costs for similar schemes in the County have been around £25k.</p>	<p>1.</p>		

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		<p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i>  <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>22/06/21</b>  Further investigation has established that it is preferable to have an electricity supply to the bollards as there is a convenient supply point available.</p> <p>A large part of the cost estimate will be made up of traffic management items which are difficult to predict.</p> <p>Topo survey will be required to enable scheme to be designed.</p> <p>As costs have significantly increased on this project, it was suggested to try for a substantive bid. Also to try to use some CIL payments from supermarket development as well as a larger input from MTC and increase the extent of the scheme to include other improvements.</p>	<p>It is understood the PC are prepared to contribute £12k.</p> <p>A topo survey will be required to enable this scheme to be designed and funded from the CATG approx. £1500.</p> <p>Clarification required on whether the extra 8m section of new footway on the northern side to the west of No 1 Filands is to be included.</p> <p>Topo survey to be completed asap so that design can be developed for improvements.</p> <p>The 8m section of new footway to be included.</p>		
	<p><b>7-20-5</b> (submitted 13/09/20)  B4040 Leigh (southwest of Swan lane junction)</p>	<p>Request to replace existing speed limit repeater post with longer post to remount sign and allow erection of Auto Speed watch device.  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>22/06/21</b></p>	<p><b>07/09/21</b>  It is understood that installation is complete.</p> <p>Once confirmed, issue can be closed.</p>	<b>1.</b>	

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		<p>Issue with safe working practice has prevented this going ahead due to proximity to electricity pole and stay. Site meeting with SEC undertaken and scheme can go ahead once letter of authorisation is received.</p> <p>Discussion re the position of the post. Note that future positions need to consider other elements which could hold up the implementation.</p> <p>To go ahead.</p>			
	<p><b>7-20-6</b> (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion.</p> <p>Consideration of signing / road markings</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>01/12/20</b> Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1</p>	<p><b>07/09/21</b> Scheme designed and agreed with Parish Council.</p> <p>Works package issued to Ringway.</p>	<b>1.</b>	
	<p><b>7-20-7</b> Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>22/06/21</b></p>	<p><b>07/09/21</b> Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension</p>	<b>1.</b>	

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		<p>Footway adjacent to Kwik Fit is not highway land and therefore a dropped kerb will not be possible at that location.</p> <p>Crossing point at the roundabout can be progressed but decision required on whether to progress with dropped kerbs along Old Station Mews by the fire station and onwards.</p> <p>GG, SH and PE to discuss outside of meeting</p>	<p>is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>Investigation for permission to use land for footway extension. Develop cost estimate to include footway extension.</p>		
<b>5.</b>	<b>Other Priority issues</b>				
a)	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p> <p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry.</p>	<p><b>03/09/19</b> Development site sold, and proposal plans expected soon</p> <p><b>22/06/21</b> Pending planning. Developers are aware of the work proposals and their expected input</p>	<p>Developer to cover cost of this.</p> <p>Proposed that the speed limit be extended. Assessment needed, cost £2500.</p> <p>Steve to investigate to offer options and liaise with Development control.</p>		
b)	<p><u>Issue 4948</u></p> <p>Park Road, Malmesbury. Submitted 18/10/16</p>	<p><b>08/09/20</b> Awaiting development plans. No update to report</p> <p><b>22/06/21</b> No update to report</p>	<p>Problem resolved naturally. Action Closed</p>		

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c)	<a href="#">6314</a> Lea village	<p><b>03/09/19</b> Issue remains on hold pending school planning application</p> <p><b>08/09/20.</b> Awaiting further instruction from parish council</p> <p><b>22/06/21</b> To be investigated</p>	ET will check. Probably close action		
d)	<p><b>7-19-4</b> B4014 Filands Submitted 7/08/19</p>	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>03/09/19 MR to site visit and assess</p> <p><b>06/03/20</b> Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including open ditch, electrical poles and legal highway boundary. Overall length exceeds 1km. Estimated cost £100,000+</p> <p><b>08/09/20</b> Scheme considered as part of DfT's Emergency Active Travel fund but not deliverable within the required time frame. Further investigatory work would require a topographical survey of the length between Filands Rdbt and Tetbury Hill. Estimated cost £5000+ Consider when further detail is known for the development future of the site, including possible nursery provision.</p>	<p><b>07/09/21</b> Issue 7-20-3 is already justifiable as a substantive scheme.</p> <p>Part of planning agreements</p>		



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		<p><b>01/12/20</b> Transport Scoping note submitted by Gleeson Strategic Land for walking and cycling proposals on land to the south of the B4014 Filands (250 homes) Outline or full planning application expected over the coming months. Members agreed to wait to see planning consent offers in terms of walking and cycling before agreeing next steps.</p> <p><b>09/03/21</b> Await further development in this area. Other works may be required, eg dropped kerb</p> <p><b>22/06/21</b> Consider to include in substantive bid as above scheme ref 7-20-3 along Filands and to use CIL money from developments.</p>			
e)	<b># to be assigned.</b> Sign / road markings on cycle route between Malmesbury / Sherston	<p><b>08/09/20</b> Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>Members gave broad support to this request but felt that lots of signs and road markings in the rural environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence</p>	<p><b>22/06/21</b> 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p> <p>Form received from Martin Smith and to be logged with ref number. Requires prioritisation to consider appropriate signage.</p>		

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		<p>of cyclists. MR to look at outline design and costings and present to next meeting for consideration</p> <p><b>01/12/20</b> Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p> <p><b>09/03/21</b> Cycle route signage required. Progress could be considered by Signing Team if there is officer availability. Parish Council would like summer usage.</p>			
f)	<p><b>7-20-10</b> End of Baskerville Submitted 15/ 12/2020</p>	<p>Double yellow line requested at end of Baskerville. Cars park in hammerhead preventing residents from turning.</p> <p><b>09/03/21</b> Part of the general Town Centre review or if urgent, CATG to fund. Suggested best to go via the review. Suggest to use signage without the use of yellow lines for short term solution. Check with TC for suitable existing post or consider mounting on the gate.</p> <p><b>22/06/21</b> Signing solution not appropriate for this location. Local solution off highway land may be possible.</p>	<p><b>07/09/21</b> Town Council to arrange for signing, off highway.  TC to arrange signage.</p>		

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g)	<b>7-21-1</b> Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021	Request for bollards. Large vehicles mount the footway to pass oncoming traffic.  <b>09/03/21</b> JT to check with Parish Council. SH to check and advise if bollards are a feasible option leaving room for all pavement users. <b>22/06/21</b> Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.	<b>07/09/21</b> SH in process of obtaining costs.		
h)	<b>7-21-2</b> Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021	Road safety concern/ possible reflective marker posts  <b>09/03/21</b> Potential for more permanent post or reflector on building. CB to investigate.  <b>22/06/21</b> No action yet. SH to investigate further for next meeting	<b>07/09/21</b> SH investigating solution. Collision data obtained, no real problem from the data available. Parish Council felt that accidents due to excessive speeding, but all precautions already taken. Possible edge markings to be considered. Steve to visit and assess.		
i)	<b>7-20-9</b> Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020	Footway request  <b>22/06/21</b> Site visit to be made.	<b>07/09/21</b> Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap		
j)	<b>7-21-3</b> Luckington and Alderton - Exit Shallowbrooks Lane/ B4040 Submitted 4/2/2021	Visibility issue. (Mirrors requested)  <b>22/06/21</b>	Not a highways issue. Action closed		

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		Mirrors not acceptable within the highway boundary. Martin Smith to discuss with Parish Council.			
k)	<b>7-21-4</b> Sir Bernard Lovell Rd – Unsuitable for HGV's Submitted 20/4/21	Signing  <b>22/06/21</b> Sign to be placed on the lamp post at entrance. Financed by parish.	<b>07/09/21</b> Site assessed – Sign considered superfluous as access will be necessary for large vehicles. Photo evidence of HGV conflict would be helpful. Parish happy to fund sign. To be discussed.		
l)	<b>7-21-5</b> B4040 Charlton bridge– signing and roadmarking review Submitted 4/3/2021	Signing and roadmarkings  <b>22/06/21</b> Request for review. There have been several accidents. Needs investigation and scheme developed. Possible involvement of structures team.	<b>07/09/21</b> Scheme as requested, previously designed as a structures funded project. Intention to fund via Wiltshire Council Structures budget.  Leave on to be monitored.		
m)	<b>7-21-6</b> The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20	Request for speed limit change  <b>22/06/21</b> Metro count has been requested. Send SID process to Elizabeth Threlfall.	<b>07/09/21</b> SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET		
n)	<b>7-21-7</b> Easton Grey- Crossroads, Easton Grey Plain Submitted 14/6/21	Vehicles not stopping. 'STOP' sign request  <b>22/06/21</b> Martin Smith to investigate and report back.	Report that signage is poorly positioned and not visible. SH to visit site.		

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<b>6.</b>	<b>New Issues submitted since previous meeting</b>				
	<b>7-21-8</b> Brinkworth, Causeway End – Submitted 29/6/21	Request for speed limit review	SH to investigate		
	<b>7-21-9</b> Norton and Foxley PC	Request for STOP sign and road markings at Foxley crossroads.	Duplicate of 7-21-7		
	<b>7-21-10</b> Brokenborough – pedestrian safety Submitted 2/8/21	Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s	Site visit required.		
<b>7.</b>	<b>Other items -</b>				
	<p>1. Filands View footpath needs to be considered where the footpath meets the un surfaced area. MR email GG dated to visit. Suggestion to create a new access through the hedge which is closer to play area. GG to work with TS to plan solution. Some “DIY” action taken to make a wide gap. GG to check ownership of hedge to progress. Some progress, more at next meeting</p> <p>2. CB Roundabout in Kemble, is there an impact on our area? Will come through planning process. NFA, part of planning process. No action yet, wait and see</p>				

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	<p>3. Baskerville residents concerned at parking by the by-pass. Yellow lines to be part of the annual review of the area and clarification from Matt Perrott re the re-installation of a lockable barrier. Work in progress Wessex Water asked to provide temporary locked gates, permanent resolution will take time to agree. GG to discuss with Wessex representative and circulate keys as appropriate. No progress</p> <p>4. Parking issues at Westonbirt (Gloucester Council and Matt Perrott – funding to be determined) and Willesley- Highways Improvement Request would be required. Work in progress. Discussed at Area Board meeting re residents parking scheme. Discussion to be continued with Glos Council for agreement. GG to make contact with Glos Council and forward to MP.</p> <p>5. Easton Grey speed reduction scheme – road markings still outstanding.</p>
8.	<p><b>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time)</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued /designed but are awaiting implementation. Schemes Highlighted in yellow require Area Board approval)</p>
	<p>1. Bristol St / 20mph limit, Cross Hayes Car park - No Entry Cost <b>£5,000</b>, (CATG £2500, TC £2500) Completed before September meeting</p> <p>2 Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme)</p> <p>3. Southside Cottage to Radnor Close Corston - Footway link Cost <b>£22,000</b> CATG max £5000, S.106 £5000, PC £12000 TBC) <b>To be re-considered</b></p> <p>4. Mill Lane - Traffic orders to be revised and re advertised Cost <b>£2000</b> (CATG £1400, Malmesbury £600 TBC)</p> <p>5. B4014 Filands, west of Snell Avenue- Ped Refuge &amp; footway link to be considered as a substantive scheme.</p> <p>6. B4040 Leigh Speed Limit repeater post. <b>Cost £300</b> (CATG £210, Leigh PC £90)</p> <p>7. Happyland / Waterhay Lane Ashton Keynes warning Signs / chevrons <b>Cost £2000</b>, (CATG £1750, Ashton Keynes PC £750.00)</p> <p>8. Gloucester Road / Station Road Drop kerbs (x 5) <b>Cost £4000</b>, (CATG £2800, Malmesbury TC £1200) plus additional footway to be considered.</p> <p>This to be re-considered when definite projects agreed. Cllrs to meet to agree priority order</p>
9.	<p><b>Date of Next Meeting:</b></p>
	<p><b>To be agreed – 3 months, details closer to the time</b></p>

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### Malmesbury Community Area Transport Group

#### Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £21380.41.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

